



# Business Traineeship Opportunity

## Certificate III or IV in Business



### Position Information

#### **Location**

This position is located in Palmerston.

#### **Description**

GTNT in conjunction with Bridge Toyota are currently recruiting for a business trainee to work at their Palmerston Service Centre. The right candidate will either be looking for a basic admin role or maybe you are an experienced Admin assistant who would like to progress in your career by becoming an automotive service advisor. This fantastic opportunity is offering either a certificate 3 or 4 in business depending on you experience.

#### **Work hours**

This position is a full time 38 hour per week and working Monday to Friday with a rotating Saturday roster.

#### **Successful candidate will have/be**

The successful candidate for this position will have/be –

- Current NT driving license
- Interest in the automotive industry
- Attention to detail and great customer service

### Qualification Information

#### **Type**

This qualification is an Traineeship.

#### **National Qualification Name**

Certificate 3 In business (BSB30115)

Certificate 4 In business (BSB40215)

#### **Qualification Description**

This qualification reflects the varied roles of individuals across different industry sectors who apply a broad range of competencies using some discretion, judgment and relevant theoretical knowledge. They may provide technical advice and support to a team.

#### **Nominal Duration**

This qualification has a set nominal duration of 18 months, *this is the amount of time you need to be committed to for successful completion of this qualification.*

#### **Nominal Hours**

Both qualification have set nominal hours of 550.

#### **GTNT**

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