10 Step Process to become a GTNT Host Business

At GTNT, we pride ourselves on providing a professional service to both new and existing host businesses. As a potential new host business, this 10 Step process will ensure you are aware of all communications taking place and the process involved between yourself and GTNT

Step 1
Meet with GTNTs Employment Solutions Coordinator (ESolC) to discuss needs and go over contract & quotation.

Step 2
You complete all required paperwork including contract and return back to ESolC.

Step 3
Once all completed documentation is provided ESolC, vacancy is lodged with GTNT recruitment. You are to provide all relevant information regarding the vacancy, recruitment commences.

Step 4
GTNT Recruitment screens and shortlists potential candidates.

Step 5
GTNT Recruitment presents suitable candidates resumes to you for appraisal.

Step 6
GTNT Recruitment organises interviews on your behalf as per your availability.

Step 7
You select candidate to commence Apprenticeship/ Traineeship within your business.

Step 8
GTNT Employment Specialist (ES) conducts a 'sign up' with the apprentice/trainee to go through the employment contract terms and conditions. Apprentice/Trainee completes an online Workplace Health and Safety induction.
Please note we need a minimum 3 working days to process paperwork.

Step 9
GTNT ES will conduct a consultative Workplace Hazard Inspection of your premises, to ensure the Apprentice/Trainee is entering a safe work place.

Step 10
Apprentice/Trainee commences work with your company and GTNT Employment Specialist commences monthly visits with Apprentice/Trainee and yourself.

GTNT are here to provide you and your business unparralled service and allow you to "get on with business". You provide on the on the job training and we take care of everything else. If you require further information or if we can assist further…

*For further information, please contact GTNT on **(08) 8980 0600** or email us on **recruitment@gtnt.com.au***
www.gtnt.com.au